

Your comprehensive FX transactions guide

1. FX Declaration

Completing FX declaration

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HSBC SURAT PERNYATAAN TRANSAKSI VALUTA ASING
DECLARATION LETTER ON FOREIGN EXCHANGE TRANSACTION

Selubung dengan transaksi valuta asing, transaksi derivatif dan/atau transaksi domestik non-derivatif forward (DDFF) ("Transaksi") yang dilakukan pada tanggal: 04-Sep-2024
With respect to the foreign exchange transaction, derivative transaction and/or domestic non-derivatif forward (DDFF) ("Transaction") conducted on:

diakui Mibahk (dengan transi di bawah ini) melalui Rupiah dengan PT Bank HSBC Indonesia ("Bank") untuk: USD (Eq Rp) 1,000,000,000.00
by the Customer (named below) against Rupiah with PT Bank HSBC Indonesia ("Bank") in the amount of

dengan Nomor Referensi Transaksi (opsional) with Transaction Reference Number (optional):

yang bertransaksi di bawah ini, untuk dan atas nama: the undersigned, for and on behalf of:

Nama Nasabah/Customer Name* PT ABC

Selaku pemegang rekening nomor As the holder of account number* 001-000001-110

Alamat Nasabah/Customer Address:

Nomor Perusahaan/Company ID Number:

Nomor Pendaftaran Pajak Penghasilan (NPWP)* Tax ID Number:

*Wajib diisi / Required to be filled
Untuk bagian yang tidak wajib diisi dan dikosongkan maka Bank akan menggunakan catatan terakhir yang ada pada sistem Bank.
For sections that are not required to be filled in and left blank, the Bank shall refer to the latest record available in the Bank system.

dengan mengacu kepada Peraturan Bank Indonesia tentang Transaksi di Pasar Valuta Asing yang berlaku, dengan ini menyatakan bahwa by reference to applicable Bank Indonesia Regulation on Foreign Exchange Transaction, hereby declare as follows:

(Silang pilih salah satu pernyataan berikut) (Please select one of below statements)

Jumlah Transaksi baik valuta asing paling banyak sebesar jumlah tertentu yang ditetapkan oleh peraturan Bank Indonesia yang berlaku pada tanggal surat pernyataan ini
The amount of the purchase foreign exchange Transaction is up to threshold determined as per Bank Indonesia's regulation applicable as at the date hereof

Transaksi baik valuta asing tidak melebihi dan tidak akan melebihi jumlah tertentu sebagaimana ditetapkan oleh peraturan Bank Indonesia yang berlaku saat ini pada tanggal surat pernyataan ini atau ekivalennya per bulan di seluruh sistem perbankan di Indonesia.
The purchase foreign exchange Transaction does not and will not exceed the current applicable threshold stipulated by Bank Indonesia regulation applicable as at the date hereof or its equivalent per month in all banking system in Indonesia.

Jumlah Transaksi di atas jumlah tertentu yang ditetapkan oleh peraturan Bank Indonesia yang berlaku pada tanggal surat pernyataan ini
The amount of the Transaction is above threshold determined as per Bank Indonesia's regulation applicable as at the date hereof

Value date

Value date in the declaration letter must be the same with instruction value date or transaction deal date.

Currency and Amount

For transfer in IDR equivalent, Customer must select currency button.

Customer Name

Mandatory - must be filled in with customer name.

Account number

Mandatory - must be filled in with debit account number

Tax ID Number

Mandatory - must be filled in with Tax ID.

Threshold Option

- If the total FX amount is greater than USD 100,000, then customer must select "The amount of transaction is above threshold"
- If the total FX amount is less than USD 100,000, then customer must select "The amount of transaction is below threshold"

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Dengan surat pernyataan ini dibuat dalam keadaan sadar dan tidak ada paksaan dari pihak manapun dan untuk dipergunakan sebagaimana mestinya.
Therefore, this declaration letter is made consciously and without coercion from any party and to be used properly.

Pejabat yang berwenang / Authorized representative

Materai / Stamp duty IDR: 10,000

Tanda Tangan dan Nama / Signature and Name

PRINT FORM CLEAR FORM

Authorized Signature

Signed by Authorized Signor as recorded in the Bank.

Stamp Duty

Stamp Duty is mandatory.

2. Underlying Document

Customers who make foreign exchange transactions against Rupiah with a nominal above USD100,000 or its equivalent per month are required Declaration letter and Underlying Documents

Billing documents or payment obligations that can be used as underlying transactions include:

A. Invoice or commercial invoice that can be used for a maximum of 3 (three) months from due date by completing:

1. MT 103 containing information regarding the payment of the related invoice; and
2. Statement from the transaction requestor that foreign currency payments have never been made based on invoice in question.

B. Debit note whose information can be verified by the Bank;

C. Sales contract that states validity period and nominal contract;

D. List of invoices supported by a statement from Residents or Non-Residents regarding:

1. The validity of the list of invoices;
2. The responsibility of Residents or Non-Residents to administer the invoice in question; and
3. Commitment to provide invoices if needed by the Bank.

Source :

Referring to Appendix V Regulation of the Members of the Board of Governors No. 11 of 2024 dated September 23, 2024 concerning Foreign Exchange Market Transactions.

https://insight.business.hsbc.com/en_forex_regulation

3. Invoice

Invoice or commercial invoice that can be used for a maximum of 3 (three) months from due date by completing:

1. MT 103 containing information regarding the payment of the related invoice; and
2. Statement from the transaction actor that foreign currency payments have never been made based on invoice in question.

If invoice does not have a due date, the date of issuance can be considered due date.

In the event that MT103 is not available, then a document containing same information as MT103 can be used, such as proof of sending funds, Including : account transfers, fund transfer orders, and money transfer request forms signed by customer or electronic instructions that can be validated by the bank for debiting funds.

But if invoice or commercial invoices has matured more than 3 (three) months from due date, then invoice has expired, and customer must provide an extension letter from invoice issuer.

Example:

1 Customer create instruction value date 4 Sept 2024 and give Invoice with details below:

Invoice date: 10 Feb 2024 without due date

Calculation = 10 Feb 2024 + 90 days = 10 May 2024

Then, Invoice has expired. Extension letter is required.

2 Customer create instruction value date 4 Sept 2024 and give Invoice with details below:

Invoice date: 10 Feb 2024 with due date 10 Jun 2024

Calculation = 10 Jun 2024 + 90 days = 10 Sep 2024

Then, Invoice has not expired, but Customer still has to provide MT103.

4. Extension Letter

If Customer wants to create FX transaction with invoice more than 3 months from due date, then Customer must provide an extension letter issued by Invoice Issuer.

The extension letter from the invoice issuer must state invoice number and a statement that invoice number XXX has been extended until date (DDMMYYYY)

5. Import of Goods

If Customer provide document related import of goods, then customer must give an evidence that goods will be delivered to Indonesia.

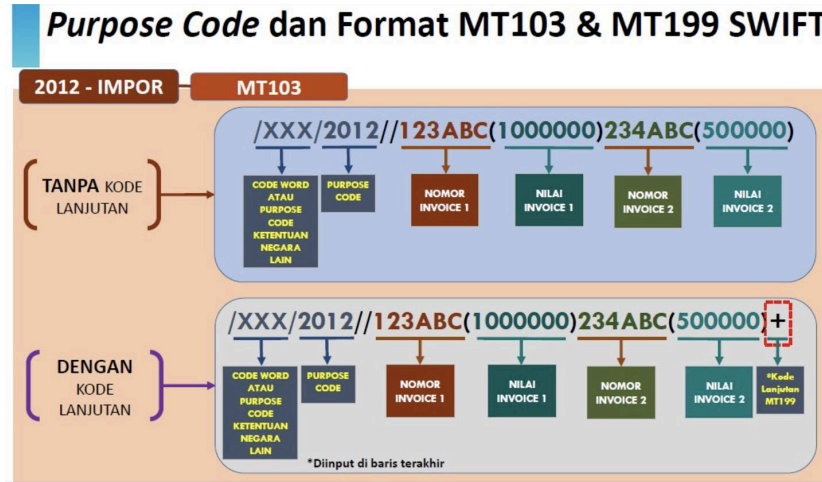
Evidence that goods will be delivered to Indonesia are:

- Bill of Lading / AWB.
- Information Delivery address in Invoice such as Consignee, Port of Destination, Deliver to, Shipping to.

6. SiMoDIS

SiMoDIS is a data and information management system, compliance monitoring and monitoring of export-import foreign exchange transactions that integrates data on export-import document flows, money flows and goods flows, including e-commerce transactions between countries. Customers can follow the instructions below for a faster process:

SiMoDIS format at MT103



SiMoDIS at MT199

=== COMPANY HEAD LETTER ===

Kepada/ To :
PT Bank HSBC Indonesia ("Bank")

Melalui kepada instruksi pembayaran saya, / kami dalam, Escrow, Penawaran, Uang dengan detail sebagai berikut:

Refer to my/our payment instruction with the details below :

Jenis Transaksi / Transaction Type : Telegraphic Transfer

Nomor Registrasi / Registration Number : < HSBCnet reference number OR Manual Running number >

Tanggal Transaksi / Value Date :

Mata Uang & Jumlah / Currency & Amount :

Nama Nasabah / Customer Name :

Nomor Rekening Nasabah / Customer Acct No. :

Nama penerima / Beneficiary name :

Perintah / Instruction : Please create MT199 for SIMODIS regulatory purpose code

Detail sebagai berikut / as below details :

MT199:
2012// Mohon mengikuti format SIMODIS/ please follow standard SIMODIS format.

Saya/kami meminta kepada Bank untuk mendebit segala biaya terkait pelaksanaan, pembebanan informasi pembayaran dari rekening saya/kami dengan detail yang telah disebutkan di atas.

I/we ask Bank to debit any expenses in accordance with the additional information instruction request from my/our account with the details mentioned above.

<Authorized Signer>

Nama dan Stempel / Signature(s) and Stamp:

Additional SiMoDIS at MT199

=== COMPANY HEAD LETTER ===

Kepada/ To :
PT Bank HSBC Indonesia ("Bank")

Melalui kepada instruksi pembayaran saya, / kami dalam, Escrow, Penawaran, Uang dengan detail sebagai berikut:

Refer to my/our payment instruction with the details below :

Jenis Transaksi / Transaction Type : Telegraphic Transfer

Nomor Registrasi / Registration Number : < HSBCnet reference number OR Manual Running number >

Tanggal Transaksi / Value Date :

Mata Uang & Jumlah / Currency & Amount :

Nama Nasabah / Customer Name :

Nomor Rekening Nasabah / Customer Acct No. :

Nama penerima / Beneficiary name :

Perintah / Instruction : Please create MT199 for SIMODIS regulatory purpose code

Detail sebagai berikut / as below details :

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+2012// Mohon mengikuti format SIMODIS/ please follow standard SIMODIS format.

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I/we ask Bank to debit any expenses in accordance with the additional information instruction request from my/our account with the details mentioned above.

/

<Authorized Signer>

Nama dan Stempel / Signature(s) and Stamp:

Tanggal dan Tempat / Place of Signing and Date:

This documents is for client information only, for any further clarification please liaise with your RM